

SPANISH ACADEMIC INTEGRITY POLICY

Mrs. Sanchez

Destrehan High School

Honesty is a value that holds each person to tell the truth and to defend the truth. Honesty supports intellectual growth and creates a fair learning environment. Integrity is firm adherence to our values with or without the presence of others. In an environment of honesty and integrity, the work we turn in as our own is our own.

Teachers and administrators at DHS understand that pressure to get good grades can sometimes create the incentive to cheat. However, we firmly believe that cheating denies the value of education, damages the ethical character of the individual student, and undermines the integrity of our school community. The Academic Integrity Policy affirms that we value learning, and that we therefore demand personal integrity and intellectual honesty in all academic work.

What is cheating?

Cheating is defined as seeking to obtain (or aiding another to obtain) credit or improved scores through the use of any unauthorized or deceptive means.

Some examples of cheating include:

- Turning in work that is not your own (plagiarism, putting your name on someone else's paper, etc.). This includes copying information from the internet.
- Using of any online translator tool such as Google Translator during assignments, projects or assessments as indicated by using words that were not taught or used in class.
- Reopening any graded assignment or assessment during Lock Mode without the teacher's permission.
- Using forbidden material during an assessment, such as cheat sheets or cell phones.
- Asking about or sharing questions and/or answers to any graded assessment. This includes giving answers to others.
- Talking, gesturing, passing notes, or any other form of communication during any graded assignment. This also includes after you finished said assignment and others are still working.
- Taking or using photos of an assignment to gain an unfair advantage.
- Altering corrections or scores with the intent of changing your grade.
- Making things up to try to earn more time, more credit, or grading leniency on any graded assignment.
- Doing more or less than your share of a group project without permission from your teacher.

STUDENT AND GUARDIAN RESPONSIBILITIES

Student Responsibilities

- Read and know the class's Academic Integrity Policy.
- Report to the teacher if cheating is taking place and how it is being done.
- Do not copy anyone's work or let someone else copy your work.
- Only work with others when the teacher has specifically given permission.
- During assignments, keep your paper covered/screen towards you and your eyes on your own paper/screen.
- When in doubt, clarify with the teacher what aids may be used on assessments.
- Do not talk during any assessment except to the teacher.
- Do not discuss any aspect of the assessment until the teacher has returned it or given permission to discuss it.

Guardian Responsibilities

- Read and know the Academic Integrity Policy, as well as course expectations and procedures.
- Help the student understand you value academic integrity and expect the student to comply with the Academic Integrity Policy.
- Support the imposition of consequences if the Academic Integrity Policy is violated.

PROCEDURES AND CONSEQUENCES

All parties concerned—students, guardians, and administrators—are to understand that the teacher's professional judgment will determine whether a violation of the Academic Integrity Policy has occurred.

Whenever a student is found to have violated the Academic Integrity Policy and/or course-specific rules, any and/or all of the following consequences may be administered according to the teacher's professional judgment.

Consequences for a violation may include (but are not limited to):

- A zero assigned as the grade for the assignment in which cheating occurred.
- Detention(s).
- Discipline Referral written on student under the offense of *willful disobedience* and *academic dishonesty*.
- Conference called by Administrator with student, teacher, and guardian.
- Suspension and/or exclusion from extracurricular activities, as decided by the coach or club sponsor.

***Sign and turn in page 3 to Mrs. Sanchez**

SPANISH ACADEMIC INTEGRITY POLICY

I have read and understand all aspects of the Academic Integrity Policy. I understand what actions are considered cheating and the potential consequences for academic dishonesty. I acknowledge that it is the teacher's professional judgment which will identify breeches of academic integrity and administer appropriate consequences.

Student Name

Student Signature

Date

Guardian Name

Guardian Signature

Date