

5/14/2019 Revised

PARKING INFORMATION

Junior and Senior Students

Attention: Ms. Mary Dell Perilloux
Gerard Nugent, Administrative Monitor

Parking Permits for 2019-2020 School Year

The permit application is to be filled out if the student is in need of a parking permit and qualifies for a permit. If you had a parking permit at any time during the 2018-19 school year, you MUST RE-APPLY FOR THE 2019-20 school year.

The Parking Permit Application form must be completed in full with your signature and your parent's/guardian's signature, the completed portion of the Student Participation Verification; the Parking Rules and Regulations Policy and Agreement with your signature and parent's/guardian's signature and copies of your driver's license and current insurance information. All paperwork is due to Hahnville High School by Thursday, July 18th, 2019 at 5:00 CT. DO NOT SEND ANY MONEY AT THIS TIME. You must hand deliver the completed application and Parking Rules and Regulations Policy and Agreement along with a copy of your driver's license and current insurance information to Ms. Mary Dell for it to be accepted. Will be checked for all required paperwork and documents. If anything is missing, it will not be accepted for a parking spot. The permit will be signed and dated when turned in. If you are not able to turn the paperwork in during this time, you will have to wait until the first week of school for your submitted forms to be processed; those turned in after the due date will go into a lottery for any remaining spots. If you have a learner's permit and will be getting your driver's license within the first couple months of school, your application can be submitted with a copy of the learner's permit and proof of current insurance for the vehicle you will potentially be driving. When you receive your driver's license, you will be issued a parking spot if you meet the requirements.

If the form is not completed properly when submitted, it will not be placed in line for a permit.

We will be issuing yearly permits during your textbook pick-up times. The permits will cost \$20.00 which will be added to your school fees on PowerSchool. All school fees must be paid prior to receiving a parking permit.

If you have any questions, please contact Hahnville High School. All these forms may be found on our school's website (www.stcharles.k12.la.us/hahnville)

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Dear Parent:

Students must apply for permission to drive a car to school or to park on the school grounds. The application must be completed and signed by the parent.

The completed application along with a copy of the vehicle's insurance card, a copy of the student's driver's license, **must be hand delivered to Ms. Mary Dell no later than Thursday, July 18, 2019 at 5:00 p.m. CT.** (The student is to provide the copy; we will not make the copy.) Once approved, the student will be required to pay \$20.00 for the yearly permit. This fee will be added to the student's fees. All school fees must be paid prior to receiving a parking permit. There will be no refund if the permit is revoked.

It is recognized that some students need a car, but if a student chronically violates other school regulations, he or she will lose the privilege of driving to school.

If any portion of this permit is invalid or changes during the school year, the student must notify the school or be subject to appropriate discipline action and loss of all parking privileges for the year. If the student no longer qualifies for a permit as a result of not being involved in a previously approved activity, the permit will be revoked immediately.

Parking at Hahnville High School is considered a privilege. Any student violating the following rules and regulations will be subject to disciplinary action (five (5) day loss of parking privileges) and/or revocation of their parking permit.

1. At the end of the school day, all students must depart using the west entrance of the school near the band practice field.
2. All traffic regulations must be adhered to when entering and exiting the school.
3. Students must adhere to all traffic devices posted in the parking lot, i.e. 15 MPH speed limit, stop signs, no parking, visitor parking, faculty parking, etc.
4. Students driving to school are required to operate their vehicle in a proper, safe, and reasonable manner. **THIS APPLIES WHEN IN ROUTE TO SCHOOL, WHILE ON SCHOOL PROPERTY, AND IN ROUTE HOME FROM SCHOOL.**
5. Parking permits must be displayed on the inside lower corner of the windshield on the passenger side of their vehicle. The permit must be permanently affixed to the windshield in order to be considered valid.
6. Vehicles without valid permits and/or parked in unauthorized areas will be immobilized with a wheel lock, which will only be removed after payment of a \$20.00 fine. (See Parking Rules and Regulations Policy and Agreement for further violation fines)
7. Loitering and/or sitting in parked vehicles are not permitted. Detention to suspension will be given to all students involved.
8. Playing loud music and/or repeatedly blowing vehicle's horn is prohibited.
9. Students will be allowed to park in all areas of the parking lot after 2:50 p.m.
10. Students receiving three (3) unexcused tardies or three (3) unexcused absences for FIRST PERIOD on A or B days or a total of six (6) referrals will have their parking privileges revoked.
11. **STUDENTS RECEIVING AN ADAPT WILL HAVE PARKING PRIVILEGES REVOKED IMMEDIATELY**
12. Students must park in assigned numbered spaces.
13. Students may not leave campus without proper authorization.
14. Students may not let any other person park in their assigned spot.
15. Any student riding with an approved student with a parking permit, must submit the attached **Permission Slip to Drive other Students to School Form** prior to the student riding to school in a private vehicle.

NOTE: THE PRIVILEGE OF DRIVING TO SCHOOL IS FOR THE STUDENT FOR WHOM THE PERMIT HAS BEEN APPROVED. IT IS ALSO NOT AN ENDORSEMENT FOR TRANSPORTING ANY OTHER STUDENT(S) TO SCHOOL.

PARKING ELGIBILITY

Eligibility for a parking permit will be issued using the following priority list:

1st Priority: Satellite Center/C.O.E. Students/Dual Enrollment (off campus)/Summa Cum Laude (Seniors)/Seniors with no referrals

2nd Priority: Seniors with extra-curricular activities at least three days per week

3rd Priority: Early Dismissal

A junior with Satellite Center or extra-curricular activities will go into a lottery for any other available spots.

Any student indicating employment as a reason for the request is not valid because it cannot be verified and is subject to change.

Note: SOPHOMORE AND FRESHMAN STUDENTS WILL NOT BE ISSUED PARKING PERMITS FOR ANY REASON.

YEARLY PERMITS WILL BE ISSUED.

PARKING RULES AND REGULATIONS POLICY AND AGREEMENT

Parking at Hahnville High School is a privilege, not a right. In order to be able to maintain the safety and security of our school environment, all students are expected to follow the rules and regulations as established by school administration. Offenses may result in parking privileges being suspended or revoked, and the vehicle may be towed at the owner's expense. Students with excessive attendance problems may lose their privilege to park. Hahnville High School has a closed campus policy, which means students are not permitted to leave school grounds (i.e. for lunch) unless with an approved early dismissal or at the appropriate dismissal time. Students are not permitted to go to their cars or to be in the parking lot without the principal's or his designee's approval. The school administration reserves the right to modify or change the parking rules and regulations at any time. The school administration also reserves the right to search any or all vehicles parked on school grounds. Any questions may be directed to Mr. Nugent at Hahnville High School. The designated School Resource Officer provides services for Hahnville High School and oversees parking regulations and is authorized to act as an agent of Hahnville High School. Additional copies of rules and regulations are available in the Front office.

REQUIREMENTS FOR STUDENT PARKING AT HAHNVILLE HIGH SCHOOL

1. Parking limited to juniors and seniors only.
2. All school fees and fines must be paid (proof required).
3. Student Parking Registration Application must be completed and approved, with parking permit issued, prior to parking on school grounds.
4. Must have a valid Louisiana driver's license, vehicle registration, and **current** proof of insurance.
5. \$20 permit fee.
6. Student parking permit must be displayed at all times on **passenger side front window**. It must be adhered to the window, not placed on the dashboard or taped to the window.
7. Students are **not permitted** to go to their vehicles during school hours unless they have a valid early dismissal or walked by a principal's designee.
8. Students are required to park only in those spaces and areas designated for student parking and those spaces specifically designated for them.

VIOLATIONS AND CORRESPONDING PENALTIES AND FEES

Hahnville High School reserves the right to issue school oriented discipline in the form of extended days, in-school suspensions, out-of-school suspensions and/or the revocation of parking permits for the following violations:

1. **Unauthorized Parking**
 - a. Any student vehicle **not registered** through the office.
 - b. Any student vehicle not displaying a current, valid parking permit while on school property.
 - c. Any student currently under an ADAPT (out-of-school suspension) or any other disciplinary process that would prohibit the student from being on school property.
2. **Reckless Operation of a Motor Vehicle on Private Property**
 - a. Any vehicle operating on school grounds in a manner likely to cause damage to property or pose a danger to persons, including excessive speed.
 - b. Any vehicle spinning or squealing its tires.
 - c. Failing to stop for posted stop signs.
 - d. Failing to yield for pedestrians at any time.
3. **Loud Music**

Any music/noise being played loud enough to cause/create a disturbance to any school activity.

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4. Improper Parking
- a. Student parking in staff parking lot.
 - b. Parking in designated fire curb lanes (distinguishable by red or yellow pavement markings and/or signs).
 - c. Parking in handicap space without privilege to do so.
 - d. Taking up more than one parking space.
 - e. Parking anywhere on school grounds not designated as a parking space.
 - f. Students must pull into their assigned parking spot. **Student cannot back up into the assigned parking spot.**
 - g. Student cannot share a parking spot.
 - h. Booting and Towing:
If a student is improperly parking the following actions will be taken:
 - 1st warning: a warning sticker will be applied to driver's side door notifying student of parking violation and a fine of \$10 will be assessed
 - 2nd warning: a vehicle immobilizing boot will be installed on the driver's side front tire and charged with a \$20 removal fee to have the boot removed by authorized school personnel
 - 3rd warning: a vehicle immobilizing boot will be installed on the driver's side front tire and charged with a \$25 removal fee to have the boot removed by authorized school personnel
 - 4th warning or more: Vehicle will be towed at the driver's expense
5. Littering
Dumping, dropping or throwing any items anywhere on school grounds in areas not designated for trash or garbage
6. **ADAPT**
Receiving an ADAPT will result in the students removal from parking.
7. Absences/Tardies
Students receiving three (3) tardies or 3 unexcused absences for FIRST PERIOD on A or B days or a total of six (6) referrals will have their parking privileges revoked.

PARKING RULES AND REGULATIONS STUDENT AGREEMENT

This agreement is entered into between (student name, please print _____) and Hahnville High School. I have read and I understand the Parking Rules and Regulations Policy and Agreement, and agree to abide by all of the rules and standards for acceptable use stated within.

Signature of student _____ Date: _____

PARKING RULES AND REGULATIONS PARENTAL RELEASE

I, the parent/guardian of (student name, please print _____) have read and understand the Parking Rules and Regulations Policy and Agreement, and I agree to its terms and conditions. I confirm my child's intentions to abide by the terms and conditions therein.

Signature of Parent/Guardian _____ Date: _____

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**HAHNVILLE HIGH SCHOOL
PARKING PERMIT APPLICATION – 2019- 20**

Grade 11th _____ Grade 12th _____ Permit # _____

STUDENT: _____

MAKE OF CAR: _____ MODEL: _____ COLOR: _____

CAR LICENSE PLATE # _____ DRIVER'S LICENSE #: _____

INSURANCE COMPANY: _____ PHONE # _____

NAME OF POLICY HOLDER: _____

INS POLICY # _____ EXPIRATION DATE: _____

REASON FOR REQUEST: PLEASE MARK ALL THAT APPLY

- Satellite Center COE Student/Dual Enrollment (early release) Summa Cum Laude (Seniors Only)
- Senior No Referrals (18-19 school year) Early Dismissal
- Extra-Curricular Activity (Please list activities and have appropriate sponsor sign in the space provided)

STUDENT PARTICIPATION VERIFICATION:

Activity: _____ Sponsor Signature: _____

Activity: _____ Sponsor Signature: _____

Activity: _____ Sponsor Signature: _____

**SEARCH AND SEIZURE CONSENT FORM
(ST. CHARLES PARISH PUBLIC SCHOOL SYSTEM)**

We, the understand parent and student, do hereby consent to the following conditions for parking privileges by the same student on the grounds of the school indicated below:

1. That we consent to the opening and searching by school officials of the student's vehicle while parked on school grounds when the school officials have reasonable belief that items in violation of School Board Policy are stored therein.
2. That the student will immediately provide the keys to his/her vehicle to allow a search deemed by the school officials to be appropriate as specified in No. 1 above.

Parking his/her vehicle on school grounds without authorization shall result in disciplinary action.

The discovery of an item(s) stored in the student's vehicle in violation of School Board Policy may result in the forfeiture of the student's parking privilege for part of or for the whole school session. Discovery of such items may also result in disciplinary action, as well as police referral.

Failure of the student to promptly comply with any part of this consent agreement may result in forfeiture of his/her parking privilege and in disciplinary action.

PARENT'S SIGNATURE: _____ DATE: _____

STUDENT'S SIGNATURE: _____ DATE: _____

APPROVED
 DISAPPROVED

INSURANCE OK
 PAID

Date received _____

HHS Employee _____

Permission Slip to Drive other Students to school

_____ has my permission to drive
(Driver)

_____ to and from school.
(Rider)

Driver's Parent's Signature

Date / Phone #

_____ has my permission to ride with
(Rider)

_____ to and from school.
(Driver)

Rider's Parent's Signature

Date / Phone #

Return this form.

SENIORS ONLY



PAINT YOUR STRIPES



WHAT: Paint your assigned Parking Spot Bumper **WHEN:** August 9th 2:30 - 4:30, 10th 9:00 - 12:00, and 17th 9:00 - 12:00 **WHO:** SENIORS submitting an application will be assigned a parking spot **FIRST!**
WHY: HHS INTERACT Club Community Service Funds

I, _____, understand that I am required to provide my own paint and supplies. **I will NOT paint on my parking spot or any place else except for my parking bumper.** By signing this agreement, I acknowledge that I am responsible for abiding all the rules for this event, and I acknowledge that my design must be pre-approved and school appropriate. I understand that any deviations from my submitted design will result in a disciplinary consequence. I also understand that I am responsible for my transportation to and from this event and if I do not attend any of the multiple painting sessions, I will not get a refund.

This application and the event fee must be turned in together with your parking pass application.

Fee: \$10.00

DEADLINE DATE: With parking pass application

Pay with parking fees at registration

*****Acrylic water-based/latex exterior paint will work best for painting your bumper. No reflective or fluorescent paint permitted.**

Cut Along This Line _____ Cut Along This Line _____ Cut Along This Line

Student Signature

Date

1A Teacher:

Phone Number

Email Address

1B Teacher:

Emergency Contact Information: Name, Relationship to Student, and Phone Number

Parental Agreement:

My child, _____, has my permission to paint his/her parking bumper on the dates and times stated above. I understand that this requires my child to provide his/her own paint and supplies, except for garbage cans and buckets of water, and if my child choose to not participate in the event, no money will be refunded. I understand that my child's design must be pre-approved and school appropriate, and any deviations from his/her design or failure to adhere the rules for this event will result in a disciplinary consequence.

Parent Signature

Date

SENIORS ONLY

HHS Paint Your Stripes Student Application - Failure to follow guidelines will result in revocation of painting privileges.

Name: _____

Parking Number: _____

***Draw your design in the box provided for you (a sketch is necessary, color isn't needed).

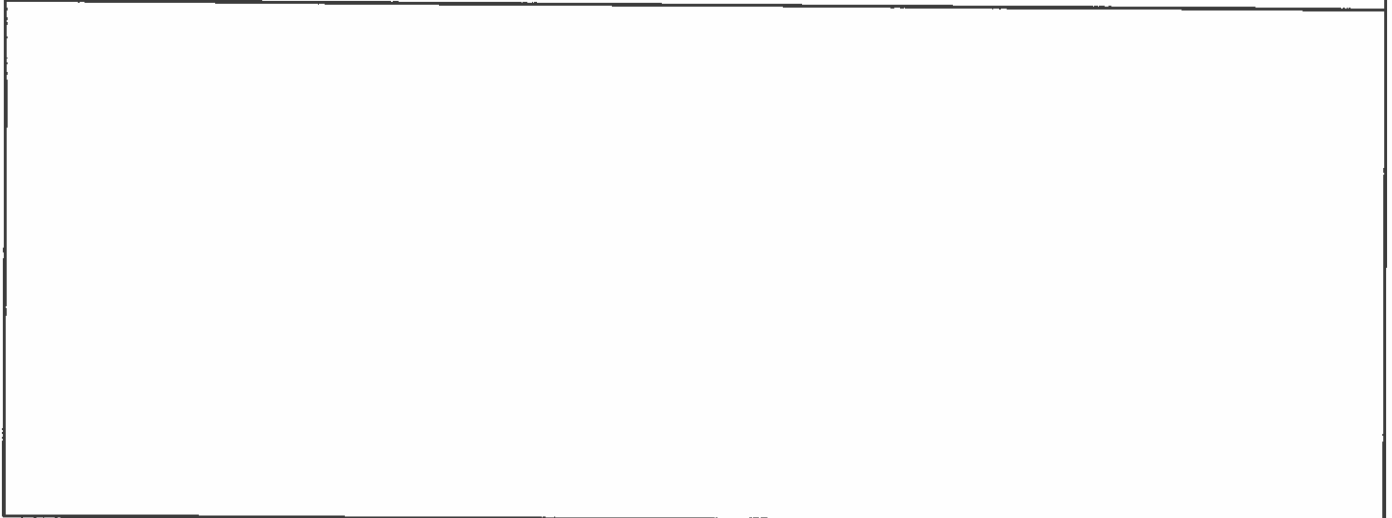
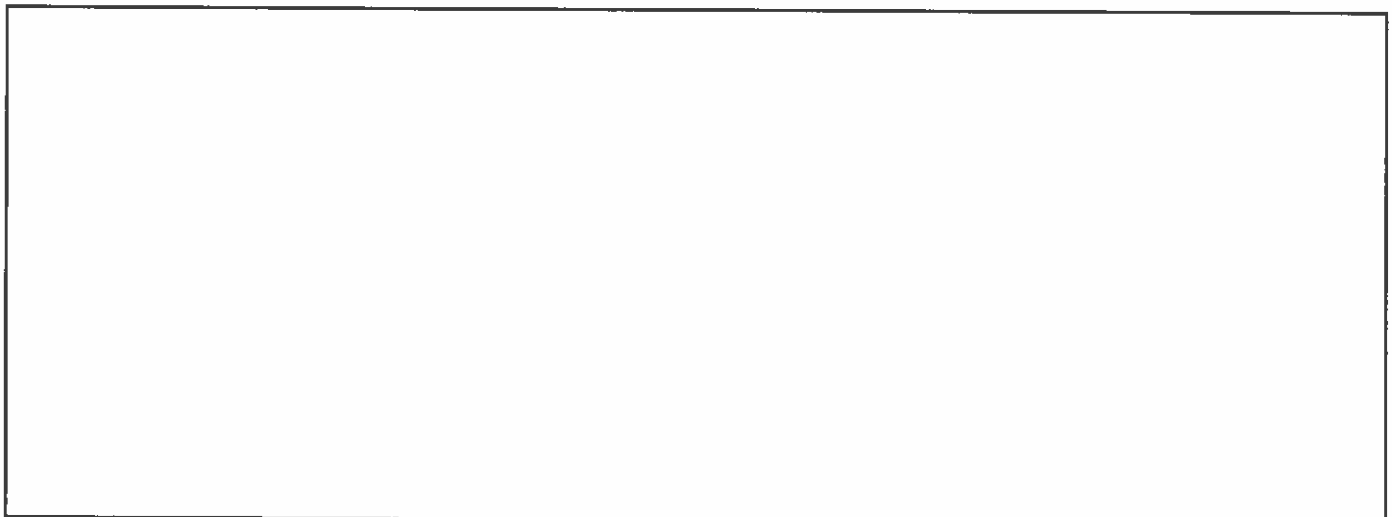
Do's:

*****Must include your parking spot number on the front**
Make your design unique to you
Be creative / innovative
Promote school pride and spirit

Dont's:

No gang related symbols or references
No alcohol or drug related symbols or references
No offensive language, pictures, or symbols
No negative or rude language
No double entendre (double meaning)
No violent images (including weapons)

Back of Bumper



Front of Bumper